

PUBLIC SAFETY BOND CITIZEN OVERSIGHT COMMITTEE

Meeting Report May 12, 2004

PRESENT: Phyllis Lazzarini, Jim Shore, Autumn Gutierrez, John Skeen

ABSENT: Dang Pham

STAFF: Ed Shikada, Meghan Horrigan, John Cannon, Lisa Cheung, Susan Cox, Dan Farnsworth, Jim McClure, Dave Sykes, Katy Jensen, David Printy, Fred Moezzi, Valia Tolentino, Julia Chih, Stephanie Jayne, Jenjoy Roybal

The meeting was convened at 5:08 PM.

The following documents were distributed to the Committee:

- Agenda
- Council memo: Transfer of Funds from the Neighborhood Security Bond Fund to the Multi-Source Housing Fund for a Portion of 1608 Las Plumas Ave for the Development of a Fire Station (34) and Auxiliary Training Site
- Council memo: Land acquisition for Relocation of Fire Station 17
- Council memos: Cisco Land Donation and Transfer in Alviso and Cisco Land Donation and Transfer in Alviso Supplemental Memo (for Fire Station 25)
- Redevelopment Board memo: Proposed Property Acquisition, Cooperation Agreement and Appropriation for the Blackford Community Center/Community Policing Center, and the Fiscal Year 2003-2004 Third Quarter Status Report on the Public Safety Bond Program (for West Community Policing Center)

1. Approval of Meeting Minutes

No comments on minutes from February 11, 2004 meeting.
The Committee voted to approve the meeting minutes.

2. Action Items from Last Meeting

- a) Based on the last meeting, council memos regarding past land acquisition transactions were distributed as listed above. The Committee asked that all future council memos regarding Public Safety Bond expenditures be shared with the Committee.
- b) Public Art Program Presentation

Jenjoy Roybal from the Convention, Arts, and Entertainment Department presented a slide show of various examples of public art used with past capital projects.

Vice Chair Jim Shore asked how the 2 percent was extracted for the public safety bond projects. Staff responded that public art funds were calculated based on project budgets minus land acquisition costs for new or relocated projects. Public art funds were not withdrawn from fire station remodel projects. The City Auditor is currently conducting an audit of how City projects are complying with the Public Art Policy.

3. Project Budget, Expenditure & Status Presentation

Dave Printy reported on the Third Quarter Fiscal Year 2003-2004 Expenditure Report on the Public Safety Bond Program which expended \$1.73 million. As of March 31, 2004, the Program has expended and encumbered a total of \$10.1 million. Expenditures to-date include implementation of four construction contracts and three land acquisition contracts.

Dave Printy presented a slide show on project progress for the following projects:

- Fire Station No. 25 (Alviso)

Vice Chair Shore asked if budget was included in the bond program for land acquisition costs. Staff responded that for all land acquisitions for fire stations are allocated under one budget appropriation. This station was considered not to need funding for land acquisition.

John Skeen asked if Cisco was planning to further develop around the donated site. Staff commented that an application has been made to amend the City's General Plan to change the zoning from industrial to housing.

- West Community Policing Center

This project will be collocated with a future community center. The acquisition for this property required the collaboration with the City's Parks, Recreation, and Neighborhood Services (PRNS) Department as well as the Redevelopment Agency in concert with the Strong Neighborhoods Initiative to purchase an approximately 9,600 sf commercial building. Council approved the acquisition on May 4, 2004.

Vice Chair Shore asked if the existing building will be demolished. Staff responded that the building will not be demolished and that tenant improvements are needed. Project completion is scheduled for November 2005.

Staff explained that Bond Counsel allows for project expenditures for the two projects to be divided based on usage of the building. The usage is estimated at 60/40 ratio (60% community center and 40% community police center). Vice Chair Shore requested that this allowance be provided to the Committee in writing. Committee discussion pointed out that the Redevelopment Agency/City Council report distributed describes the cost sharing agreement.

The community center project's schedule will lag behind the police community center due to PRNS' insufficient operations and maintenance budget. However, PRNS does have

capital funds for the design and construction of the project. The design work for the project has commenced.

The community police center will not be used for staging of police staff. The center is scheduled to open 6 days per week. Officers will have access to the building at all times.

- **Fire Station Nos. 4 (Leigh Ave), 13 (Pearl Ave), and 26 (Tully Rd)**

Construction is nearing completion at these fire stations.

John Skeen asked if double-paned windows were installed. Staff commented that double-paned windows are a code requirement and will be installed at all renovated areas.

- **Fire Station No. 7 (Emory St)**

This project is schedule to open bids on May 27th. The project received approval by the Historic Commission.

No Committee action taken. This item was for discussion only.

5. Future Items

The next meeting is scheduled for August 11, 2004.

Autumn Gutierrez asked that for future meetings, hard copies of the meeting materials be sent to her.

6. Action Items

- a) Staff will provide Committee members with all council memos that address public safety bond expenditures.
- b) Autumn Gutierrez asked that hard copies of future meeting materials be sent to her.

7. Oral Communications

None

8. Adjournment

The Committee was adjourned at 6:10 P.M.

Lisa Cheung
Office of the City Manager